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| **MAURITIUS CANE INDUSTRY AUTHORITY**  **(An equal opportunity employer)**   |  | | --- | | **NOTICE OF VACANCIES** |   ***The Mauritius Cane Industry Authority, set up by the Mauritius Cane Industry Authority Act (No 40 of 2011), is a parastatal body operating under the aegis of the Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries***  Applications are invited from suitably qualified candidates for the following posts:  **Post 1: Manager (BSSDU) (Ref: MBSSD/2025)**  **Qualifications**  Candidates should:   1. Possess a Degree in Economics or Management or Finance or Law or   Accountancy or Engineering from a recognised institution or an  equivalent qualification acceptable to the Board;  (ii) reckon at least four years’ experience at administrative/management level;  (iii) possess good leadership, management, communication and interpersonal skills;  (iv) be computer literate.  **Salary Scale**  Rs 68000 x 1800 - 69800 x 2000 - 75800 x 2150 - 82250 x 3000 - 88250 x 3125 – 94500  **Main Duties**  The Manager (BSSDU) will be answerable to the Director, SSHU and will be responsible for the day-to-day administration and management of the BSSD Unit and will, *inter alia,* have to manage all the operations and activities of the Unit and to provide direction, guidance and assistance to employees with a view to ensuring that sugar for local consumption and special sugar for export at the warehouse are received and delivered in time. He/she will also ensure that all operations and activities at the Unit are being carried out in a secure and safe manner in line with prevailing protocole.  **Post 2: Internal Auditor/Senior Internal Auditor (Ref: IA/SIA/2025)**  **Qualifications**  **A** Candidates should be a member of one of the following Bodies -  (a) The Institute of Chartered Accountants of England and Wales.  (b) The Institute of Chartered Accountants of Scotland.  (c) The Institute of Chartered Accounts of Ireland.  (d) The Association of Chartered Certified Accountants.  (e) The Chartered Institute of Management Accountants.  (f) The Chartered Institute of Public Finance and Accountancy.  **OR**  An equivalent professional accountancy qualification acceptable to the Board.  **B** Candidates should also -  (a) reckon at least three years’ post qualification experience in auditing or  computer data auditing;  (b) be computer literate;  (c) possess good analytical and communication skills;  (d) have the ability to work in a team; and  (e) have a high sense of personal credibility and integrity.  Candidates should produce written evidence of experience/knowledge claimed.  **Salary Scale**  Rs 30700 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 46100 x 1575  - 49250 x 1650 - 54200 x 1700 - 64400 x 1800 – 69800  **Main Duties**  The Internal Auditor/Senior Internal Auditor will, *inter alia*, be responsible for putting in place such procedures and control measures to mitigate the risk of fraud, malpractices and abuses. He/She will also be required to assess and review these procedures on a regular basis to adapt same to changing environment. Moreover, he/she will be called upon to review, monitor and evaluate the performance of all major projects of the MCIA. **Post 3: Administrative Officer (Ref: AO/2025)** **Qualifications**  Candidates should:   1. possess a Degree in Management or Public Administration or Business Administration or an equivalent qualification acceptable to the Board; 2. reckon at least two years’ post-qualification experience; and 3. possess excellent leadership and interpersonal skills.   **Salary Scale**  Rs 27400 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 46100 x 1575 - 49250 x 1650 - 54200 x 1700 – 62700  **Main Duties**  The Administrative Officer will report to the Administrative Manager and will, *inter alia,* have to assist in the day-to-day management of the department. He/She will have to assist in the preparation, development and implementation of administrative procedures for the proper running of the Authority and dealing with issues relating to the provision of office accommodation, furniture, etc. including proper maintenance.  **Post 4: Terminal Operations and Maintenance Officer (Mechanical) –**  **(Ref: TOMO/2025)**  **Qualifications**   1. A Diploma in Mechanical Engineering from a recognized institution or an equivalent qualification acceptable to the Board. 2. Candidates should be computer literate.   Candidates should produce written evidence of knowledge claimed.  **Salary Scale**  Rs 28225 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 46100 x 1575- 49250 x 1650 – 54200  **Main Duties**  The Terminal Operations and Maintenance Officer (Mechanical)will, *inter alia*, undertake and supervise all repairs, maintenance and operation of the mechanical equipment (fixed and mobile) of the Terminal under the direction of the Engineer (Mechanical). He will supervise and manage human resources under his supervision and prepare detailed reports and make appropriate recommendations to the Director SSHU on mechanical engineering matters relevant to the operation and maintenance of the Terminal.  **Post 5: Management Support Officer – (Ref: MSO/2025)**  **Qualifications**  **A.** (i) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or  (ii) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.  **Note**  Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.  **B.** A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.  OR  Equivalent qualifications to A and B above acceptable to the Board.  C. Candidates should –  (i) possess good communication skills;  (ii) have a positive attitude towards work;  (iii) have a general knowledge of national and international issues;  (iv) be able to work in teams; and  (v) be computer literate.  Qualification at A above should have been obtained prior to qualification at B above.  Candidates should produce written evidence of knowledge claimed.  **Salary Scale**  Rs 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 35650 x 900 - 37450  **Main Duties**  The Management Support Officer, will, *inter alia*, be required to assist in administrative duties and provide general support to operational service. He/she will maintain files, correspondences and other materials and also to carry out word processing and data entry as may be directed. He/she will also draft reply and operate email services and perform secretarial duties, including assisting in activities relating to committees and official functions, etc.  **Age Limit**  Candidates should have reached their **18th** Birthday, and unless already in the Public Service/Local Government Service/Approved Service, should, by the closing date, not have reached their *45th birthday by the closing date.*  **Mode of Application**  Prescribed forms obtainable at the MCIA Head Office, MSIRI Complex, Réduit, should be duly filled in, together with copies of certificates and addressed in a sealed envelope with the mention of the reference on the top right-hand corner, to the **Officer-in-Charge, Mauritius Cane Industry Authority, Réduit**, so as to reach him not later than **3.00 p.m on Monday, the 21st July 2025.** Details of the advertisement and application form are also available at [**http://www.mcia.mu**](http://www.mcia.mu)  *Notes:*   1. *Late and incomplete applications and/or applications not made on MCIA*   *prescribed form will not be considered.*   1. *Candidates should produce written evidence of knowledge and experience claimed.* 2. *Only the best candidates will be called for the selection exercise.* 3. *The onus of submission of equivalence of qualification (if applicable) from relevant*   *authorities rest on the candidate.*   1. *The Authority reserves the right not to make any appointment as a result of this*   *advertisement.*   1. *All duties are set out in the schedule of duties for the post, available on the MCIA website.*   **7th July 2025 Officer-in-Charge** |